

HEALTH SERVICES

Faculty and staff members at CCA are trained for minor medical situations. If a student is suspected to be ill, he or she will be sent to the office to be checked. If warranted, the office staff will notify the parent or guardian of the situation. Any student with a fever, vomiting, diarrhea, or any condition appearing serious must be picked up immediately. **CCA cannot administer any medication without your having provided it with written instructions.**

No student is permitted to carry prescription drugs in his or her possession. If medication is prescribed by a physician, it must be left in the possession of the school office personnel with written instruction for its administration.

CCA EXTENDED DAY CARE

HOURS: CCA will care for school students between 8:00 A. M. and 3:15 P. M. Students arriving before 8:00 A. M. and present after 3:15 P. M.. will be cared for in the Extended Care Program as there will be no other supervision provided. Parents will be billed at the rate of \$45.00 per week for this service. Students that arrive between 8:00 A. M. and 8:15 A. M. must report to the designated room in the elementary wing or high school wing depending on the grade of the student.

EXTENDED CARE HOURS

7:30 - 8:15 Mornings

3:00 - 5:30 Afternoons

Wednesday 12:00 - 5:30 P. M.

WEEKLY FEES: \$45.00 Before and After School Care

TERMS: Payments will be made on a weekly basis, due and payable on Monday. A late payment charge of \$5.00 per day will be added for all late payments. After five (5) days of nonpayment, the child will not be admitted in Extended Care.

OVERTIME: All children will be picked up promptly at the contracted time. Extended care fees (\$45.00) will be charged for children left at school after school hours.

COVERAGE: CCA does not provide extended care when school is not in session.

LIABILITY: Carmel Christian Academy cannot accept students unless the parent completes and signs the Extended Care Agreement before the child is left in Extended Care. CCA must be notified, in advance, by parental written consent if a person other than those previously designated will be picking up their child.